

Bruxelles, 9 March 2023

CALL FOR TENDERS

EL*C is launching a call for tenders for services related to the research on the implementation of the anti-discrimination principle of the Istanbul Convention.

OBJECT OF THE PROCUREMENT PROCEDURE	RESEARCH ON THE IMPLEMENTATION OF THE ANTI-DISCRIMINATION PRINCIPLE OF THE ISTANBUL CONVENTION
PROJECTS	INTERSECTIONALITY MATTERS: PROMOTING EQUALITY, PREVENTING AND COMBATING DISCRIMINATIONS AGAINST LGBTIQ WOMEN AND NON-BINARY PERSONS
ORGANISATIONS AND BUYING ENTITIES	EL*C – EUROCENTRALASIAN LESBIAN* COMMUNITY HEUMÜHLGASSE 14/1 1040 VIENNA, AUSTRIA
TYPE OF CONTRACT	ONE-OFF CONTRACT
DURATION	UNTIL COMPLETE EXECUTION OF THE OBLIGATIONS OF THE PARTIES
EXPECTED STARTING DATE	1 APRIL 2023
TENDER NOTICE ISSUANCE DATE	9 MARCH 2023
DEADLINE FOR TENDERING	26 MARCH 2023
EMAIL ADDRESS TO SUBMIT THE APPLICATION	llaria.todde@lesbiangenius.org

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PART I - TERMS OF REFERENCE

FOR A CONSULTANT OR A COMPANY PERFORMING RESEARCH ON THE IMPLEMENTATION OF THE ANTI-DISCRIMINATION PRINCIPLE OF THE ISTANBUL CONVENTION

A. DELIVERABLES

The subject of this procurement is the analysis of the implementation of the anti-discrimination principle of the Istanbul convention in relationship to LGBTI women and non-binary people. The research will be conducted by considering the existing literature available on forms of violence against LGBTI women and non-binary persons. The desk research will also analyse the available GREVIO baseline evaluation reports on the implementation of the Istanbul Convention by State Parties. This analysis will focus on whether sexual orientation, gender identity and gender expression of the victims/survivors are appropriately taken into account by State authorities when implementing the Convention, whether article 4.3 of the Istanbul Convention is respected and whether GREVIO has identified areas of improvement for the rights of LGBTI women and non-binary persons.

From the desk research the researcher(s) will select and analysed in depth a list of practices and policies focusing on identifying instances of discriminatory or harmful policies toward LGBTI women and non-binary persons as well as good practices. In accordance with EL*C, the researcher(s) will also identify a list of case studies that will allow to analyse the impact on LGBTI communities of the political and legal backlash concerning the Istanbul convention in a selected number of countries.

The consultant will have to:

1. Provide a detailed workplan of the project, including a timeline for the deliverables in line with the proposed timeline of the project.
2. Conduct desk research on existing data including in particular the existing GREVIO baseline evaluation reports on the implementation the Istanbul convention by State Parties. The desk research will also focus on available studies on intersectional forms of gender-based violence and the impact of lesbophobia and transphobia in the experience of violence of LGBTIQ women and non-binary persons.
3. Define, in accordance with EL*C, the list of practices and the list of case studies.
4. Propose a detailed plan for the collection of information on the list of practices and the list of case studies. The detailed plan shall include the methodological approach chosen (multi-methodological approaches including desk research, interviews or focus groups are possible)
5. Implement the data collection plan.
6. Draft the research report in time for publication on the 25 November 2023, International day against gender-based violence.

The proposed timeline for this project is as follow:

Deliverable	Delivery date
Detailed workplan (Deliverable 1)	15 April 2023
Desk research (Deliverable 2)	15 May 2023
List of practices and list of case studies (Deliverable 3)	14 June 2023

Data collection plan	30 June 2023
Data collection (Deliverable 4)	15 September 2023
Research report (Deliverable 5)	15 October 2023

B. FEE

The Provider, shall send a quote (Pro Forma invoice) and include:

- the Service Provider's name and address;
- its VAT number;
- the full list of services;
- the fee per type of deliverables (in the local currency, tax exclusive);
- the total amount per type of deliverables (in the currency, tax exclusive);
- the quota should specify all costs
- the total amount, tax exclusive, the applicable VAT rate, the amount of VAT and the amount VAT inclusive
- the budget should include all costs related to this consultancy, including for example travel costs.

Should the Provider be willing to further break down its financial offer, it is invited to do so on a separate sheet, attached to the other supporting documents.

C. HOW WILL THIS ONE-OFF CONTRACT WORK?

Once this consultation and the subsequent selection are completed, you will be informed accordingly. Deliverables will then be carried out in compliance with the description of deliverables as provided in the Terms of Reference. The Provider will be responsible for providing any deliverable before the deadline(s) fixed in the Contract.

D. ASSESSMENT

Exclusion criteria

Tenderers shall be excluded from participating in the tender procedure if they:

- have been sentenced by final judgment on one or more of the following charges: participation in a criminal organisation, corruption, fraud, money laundering;
- are in a situation of bankruptcy, liquidation, termination of activity, insolvency or arrangement with creditors or any like situation arising from a procedure of the same kind, or are subject to a procedure of the same kind;
- have received a judgment with res judicata force, finding an offence that affects their professional integrity or serious professional misconduct;
- do not comply with their obligations as regards payment of social security contributions, taxes and dues, according to the statutory provisions of their country of incorporation, establishment or residence;
- are or are likely to be in a situation of conflict of interests;

- have been accused of practicing discriminatory or derogatory acts towards the LGBTI community;
- have been accused of human rights violations of any kind;

Eligibility criteria

The consultant shall demonstrate that they fulfill the following criteria (to be assessed on the basis of all supporting documents listed in Section E):

- Demonstrated experience in conducting research on human rights standards, gender equality policies or LGBTI rights at national, European and international levels.
- Excellent data analysis skills, especially in analysis of legal text, policy and practices by public authorities.
- Demonstrated intersectional feminist background.
- Good understanding of current and past struggles of LGBTI women and non-binary persons.
- Strong organizational, interpersonal, and project management skills.
- Sense of initiative and ability to be self-supporting, including ability to deliver under pressure and within tight deadlines.
- Excellent drafting skills and ability to render complex, technical and/or legal terminology understandable and communicable.
- Excellent English and excellent knowledge of another EU language.
- Good knowledge of an additional EU languages is a strong asset.

Award criteria

- Quality of the offer (75%), including:
 - Quality of the proposed technical solutions (60%)
 - Qualification and experience of the staff dedicated to this project (15%)
- Financial offer (25%).

E. DOCUMENTS TO BE PROVIDED

- CV of the consultant detailing past and current professional experience
- The Technical proposal
- The Provider, shall also send a quote (Pro Forma invoice) and including:
 - the Service Provider's name and address;
 - its VAT number;
 - the full list of services;
 - the fee per type of deliverables (in the local currency, tax exclusive);
 - the total amount per type of deliverables (in the local currency, tax exclusive);
 - the total amount, tax exclusive, the applicable VAT rate, the amount of VAT and the amount VAT inclusive

- the budget should include all costs related to this consultancy, including for example travel costs.

All documents should be submitted via e-mail to the following email address: llaria.todde@lesbiangenius.org by 26 March 2023

All documents shall be submitted in English, failure to do so will result in the exclusion of the tender. If any of the documents listed above are missing, EL*C reserve the right to reject the tender.

PART II – TENDER RULES

FOR THE PROVISION OF SERVICES RELATED TO A RESEARCH ON THE IMPLEMENTATION OF THE ANTI-DISCRIMINATION PRINCIPLE OF THE ISTANBUL CONVENTION

ARTICLE 1 – IDENTIFICATION OF THE CONTRACTING AUTHORITY

1.1 Name and address

EL*C – EUROCENTRALASIAN LESBIAN* COMMUNITY
HEUMÜHLGASSE 14/1

1040 VIENNA, AUSTRIA

1.2 Background

This project addresses the analysis of the implementation of the anti-discrimination principle of the Istanbul convention in relationship to LGBTI women and non-binary people.

Further details on the project are provided in the Terms of Reference.

ARTICLE 2 – VALIDITY OF THE TENDERS

Tenders are valid for 120 calendar days as from the closing date for their submission.

ARTICLE 3 – DURATION OF THE CONTRACT+

The contract is concluded until **31 December 2023** and takes effect as from the date of its signature by both parties. The Deliverables shall be executed in accordance with the time-frame indicated in the Terms of reference.

ARTICLE 4 – CHANGE, ALTERATION AND MODIFICATION OF THE TENDER FILE

Any change in the format, or any alteration or modification of the original tender will cause the immediate rejection of the tender concerned.

ARTICLE 5 – CONTENT OF THE TENDER FILE

The tender file is composed of:

- Technical specifications/Terms of reference;
- Tender rules;

ARTICLE 6 – SUPPLEMENTARY INFORMATION

General information can be found on the website of EL*C – Eurocentralasian Lesbian* Community: <https://europeanlesbianconference.org/>

Other questions regarding this specific tendering procedure shall be sent at the latest 3 days **before the deadline for submissions of tenders**, in English, and shall be exclusively sent to the following address: llaria.todde@lesbiangenius.org

ARTICLE 7 – MODALITIES OF THE TENDERING

Only electronic copies shall be sent only to llaria.todde@lesbiangenius.org. Tenders submitted to another e-mail account will be excluded from the procedure.

ARTICLE 8 – DEADLINE FOR SUBMISSION OF TENDERS

The deadline for the submission of tenders is 26 March 2023 as evidenced by time and date of the sent email.

ARTICLE 9 – ASSESSMENT OF TENDERS

Tenders shall be assessed in accordance with the criteria as detailed in the Terms of Reference.

ARTICLE 10 – NEGOTIATIONS

EL*C reserve the right to hold negotiations with the bidders.

ARTICLE 11 – RESPECTING PROJECT AIMS

The successful bidder shall respect the rights of LGBTI persons and shall respect the project aims of tackling hate crime and discrimination against sexual and gender minorities, and maintain confidentiality throughout the project lifetime.